



## **Groves Academy 2020-2021 School Lunch Program Policies and Information**

We are pleased to announce that Groves will still be preparing fresh, well-balanced, nutritious meals in our on-site kitchen for our students, faculty, and staff. Ingredients will be fresh and, whenever possible, farmers-market sourced.

**Menus:** This year, in keeping with COVID-19 safety requirements, Groves Lunch Program will be offering cold box lunch options to be made available for purchase during August and September (may be subject to change).

Cold box lunches will offer a choice of turkey and cheese or ham and cheese, fresh fruit, chips, and an additional item that will vary. Box lunches will also include a milk (skim/chocolate skim/1%). As COVID-19 requirements change, we will do our best to keep you informed of any changes to the Lunch Program, as they may occur.

**Gluten and/or dairy free substitutions are available, but arrangements must be made ahead of time.**

**Price:** We're happy to report that the cost of lunch will remain \$5.00 with milk included. For \$0.25, students may purchase an additional milk or a milk to go along with a home lunch.

**Ordering:** Groves parents will continue to use the Hot Lunch Online website to order and pay for meals. Parents can order lunches one month in advance and up to three days prior to the day of the meal. Last minute emergency lunch meal orders can be placed online by 9:00 AM the day of the meal for an additional \$1.00 fee. Students will be given a hot or cold lunch, which are subject to availability. The salad bar option will always be available.

**Groves Lunch Ordering Program (stop stressing over ordering lunch):** We know families are extremely busy especially during the school year and that is why I have set up a program where I help order your child's school lunches for them. All **YOU** have to do is send a check to Groves Academy (\$5.00 for each day your child will be needing a school lunch). Then I will have your child choose which lunches they want during lunch hour and I personally order their school lunches. **This way your child is GUARANTEED a school lunch every day and I do ALL the work!**

**Refunds:** Will not be given if your child is absent from school. Exceptions will include snow days and field trips, please contact Kristen Blowers about any other reasons for school lunch refunds.

Instructions on setting up an account and ordering using our Hot Lunch Online system are on the next page.



Please contact Kristen Blowers, our lunch coordinator, with any questions, comments, or ideas regarding our lunch program. For technical problems with the lunch website, please contact Hot Lunch Online at 1-866-529-2064 or email [support@hotlunchonline.com](mailto:support@hotlunchonline.com).

Kristen Blowers, Lunch Program Coordinator  
952.283.3307 (direct)  
lunch@grovesacademy.org

We look forward to a happy, delicious, nutritious school year!

## Groves Academy School Lunch Program: Online Ordering

Setting up your account:

1. Go to <https://grovesacademy.h1.hotlunchonline.net> (Consider bookmarking this URL).
2. Click the **“Create an account”** link in the middle of the page.
3. Complete the form and then click **“Register”**.
4. Click the **“Student”** tab at top to **“Add a Student”**.
5. Now complete the New Student form:
  - Select the Groves Academy division where your child is enrolled (Lower School, Middle School, or Upper School) or select staff if you work at Groves.
  - Enter your child’s grade, first, and last name.
  - Click **“Submit”** when done.
  - You will need to repeat steps 4 and 5 if you have more than one child at Groves.
6. Congratulations, you have now created your account!

Ordering meals:

1. Go to <https://grovesacademy.h1.hotlunchonline.net> (Consider bookmarking this URL).
2. Log in to your account.
3. Click the **“Order”** tab at the top of the page.
4. You will land on our lunch calendar and can order meals. Each meal includes one milk, and you can purchase additional milk or buy milk to go with a lunch brought from home.
5. Click on the items you wish to order.
6. You can navigate to another month by clicking the arrows at the top of the page.



7. Click on the **Shopping Cart** tab to complete your order and pay by credit card.
8. Make changes to your order if needed or click "**Pay Now**".
9. Complete the credit card information and click "**Buy**" to complete your purchase.  
Make sure your payment has been accepted before leaving this page.  
Note: For your privacy, the Hot Lunch Online does not save your credit card information, so you'll need to enter it each time you place an order.

Please contact Kristen Blowers, our lunch coordinator, with any questions regarding lunch ordering at 952.283.3307 or [lunch@grovesacademy.org](mailto:lunch@grovesacademy.org).