

Our Guiding Principles

Protecting the health and safety of our entire community of students, guests, visitors, stakeholders, faculty, and staff is our first priority. We will closely adhere to the MN Dept of Health, CDC, MN Dept of Education, and State of Minnesota guidelines for operating an educational institution.

Parents/Guardians are not able to accompany a student to an appointment or wait in the building for the duration of an appointment.

KEY SAFETY DECISIONS AND NON-NEGOTIABLES

All families, students, and staff are expected to adhere to the following non-negotiables.

- **Families are required to self monitor for symptoms of COVID-19 before leaving home for their appointment at the Groves Learning Center.**
COVID-19 Symptoms include: Fever greater than or equal to 100.4°, new onset and/or worsening cough, difficulty breathing, new loss of taste or smell, sore throat, nausea, vomiting, diarrhea, chills, muscle pain, excessive fatigue, new onset of severe headache, new onset of nasal congestion or runny nose.
- **Stay home when sick.** Please do not bring your student to Groves Academy if sick or showing any symptoms related to COVID-19 or if someone in your household is showing any symptoms related to COVID-19. Faculty and Staff will also stay home if they are showing any symptoms related to COVID-19.
- **Face coverings are required every day by every person in the building.** If you have a developmental, medical, or behavioral health condition that prevents you from wearing face covering, face shields are acceptable. More info about Minnesota's face covering requirements: <https://www.health.state.mn.us/diseases/coronavirus/facecover.html>
- **Practice social distancing.** People must be at least six-feet apart whenever possible.
- **Follow hand hygiene and respiratory etiquette**
- **Promptly notify Groves Academy if you become ill or develop COVID-19 symptoms within 48 hours of your visit to Groves.**

The Learning Center reserves the right to adjust safety practices, pause services, or deliver 100% virtual services at any time. We reserve the right to update this plan at any time based on current circumstances, Executive Orders, CDC and/or MN Dept of Health recommendations. To find the most up to date version, please visit our website at <https://www.grovesacademy.org/updates/>

QUESTIONS? Please contact us prior to your appointment at learningcenter@grovesacademy.org or call us at 952.920.6377

GROVES LEARNING CENTER SERVICES

Learning Center services will follow a hybrid model of virtual/distance services and in-person services. For 1:1 services such as Diagnostic Testing, Tutoring, and Speech-Language Therapy, there are Plexiglas barriers in place in order to allow additional protection for when students and Groves employees need to remove their face coverings so the instruction or validity of the service is not impeded.

Diagnostic Testing

Scenario 1: Initial clinical interview/intake meetings are held virtually via zoom and scheduled 2-3 days prior to your assessment appointment. Diagnostic testing is done in person with safety precautions in place. The final feedback meeting is held virtually via zoom.

Scenario 2: Initial clinical interview/intake meetings are held virtually via zoom. In person diagnostic assessments are rescheduled.

PREPARE FOR YOUR APPOINTMENT:

Parking/Arrival and Pick Up Location:

- Please drop off and pick up your student at the South Parking Lot Door.
- There are two blue cones marking parking spots.
- Please remain in your car and a provider will come greet you at your scheduled time.

Additional Information:

- Your student will take a break for lunch. Please pack them a bag lunch.
- We will call/text you 30 minutes prior to the end of the appointment so you can arrange pick up. Please provide a preferred contact number at arrival. We will escort your student out at the conclusion of their appointment.
- We will reach out 3-4 weeks after the testing day to schedule the final feedback meeting via zoom.

Speech-Language Therapy

Evaluation Scenario 1: Testing is done in person with safety precautions in place. The final feedback meeting is held virtually via zoom.

Scenario 2: Testing appointments are rescheduled.

1:1 Session Scenario 1: Individualized sessions are held in person with safety precautions in place or via zoom. Parent progress meetings are held virtually via zoom or via phone. In scenario 1, the provider will work with each family to determine their unique model of service whether that be 100% in person, 100% virtual, or a hybrid.

Scenario 2: Individualized sessions are held via zoom. Parent progress meetings are held virtually via zoom or via phone.

PREPARE FOR YOUR APPOINTMENT:

Parking/Arrival and Pick Up Location:

- Please drop off and pick up your student at the South Parking Lot Door.
- There are two blue cones marking parking spots.
- For TESTING - Your provider will come greet you at your scheduled time.
- For SESSIONS - your provider will come greet you and pick up your student at the start of the appointment.

Additional Information:

- For TESTING - return to Groves 2 hours after the start of your appointment and park in a reserved parking spot at the South Parking Lot Door. We will escort your student out at the conclusion of their appointment.
- We will reach after the testing day to schedule the final feedback meeting via zoom.
- Please provide a preferred contact number at arrival. We will escort your student out at the conclusion of their appointment.
- We will reach out 3-4 weeks after the testing day to schedule the final feedback meeting via zoom.

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Tutoring

Groves offers the following tutoring service delivery options: 100% virtual, 100% in-person, or hybrid (both virtually and in-person). Some tutors are 100% in-person/hybrid and some 100% virtual.

Scenario 1: 100% Virtual - Sessions are conducted virtually via zoom.

Scenario 2: 100% In-Person - Sessions are conducted in-person at Groves and have assigned rooms with safety precautions in place.

Scenario 3: Hybrid (virtual and in-person) - Sessions are conducted in-person at Groves and have assigned rooms with safety precautions in place AND virtually via zoom (ie: 1 day per week in person, 1-day virtual learning).

PREPARE FOR YOUR APPOINTMENT:

Parking/Arrival and Pick Up Location:

- Please drop off and pick up your student at the Main Door. (*The Only Exception is that 3:00 PM tutoring appointments should be dropped off at the South Parking Lot Door and picked up at the Main Door).
- Please remain in your car and your provider will greet your student and walk them to and from the session.
- If you would like to wait on campus for the duration of the session, you may park and must remain in your car. Groves does not allow visitors or parents/guardians to accompany students to appointments or wait in the building.
- Please be on time and wait in your car at the front door for pick up.
- If you are late to pick up your student, they will be waiting in the main lobby with the security guard.

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